UNIVERSITY OF SASKATCHEWAN

Proctor Incident Report for Exam Irregularity

Exam Proctor must return this report within one business day of the incident to the reception desk at Student Central, Administration Building. Please email pictures to **exams@usask.ca**.

Student's Information

Last Name	First Name	Student Number

Class	Section Number	Gym Row	Date and Time of Incident

Detailed Description of Incident

Items Removed	Was a picture taken of any items and if yes, which items? ☐ Yes ☐ No

Declaration

Would you like a copy of this form emailed to you? ☐ Yes ☐ No	Email address

Proctor's Name	Proctor's Signature	Date

Instructor's Name	Instructor's Signature	Date

Note: Signing this form does not replace the instructor's responsibility and authority to take appropriate action.

Exams
Registrar's Office ■ 105 Administration Place ■ University of Saskatchewan ■ Saskatoon, SK S7N 5A2 Canada
Email: askus@usask.ca ■ Website: students.usask.ca ■ Tel: 306-966-1212 ■ Fax: 306-966-6730

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