

International Travel Exemption Request Form

International Travel Exemption Request

Please complete and submit this form to the International Student and Study Abroad Centre (ISSAC) via email (itr.admin@usask.ca). The completed form should be submitted early to allow enough time for the travel exemption request process, which can take at least 2-3 months.

For questions about the travel exemption request, contact ISSAC at itr.admin@usask.ca.

Student Information

Student First Name	Student Last Name	College
Student Number	NSID	Preferred Phone Number

Trip Information

Name of Trip	Travel Dates	Destination Country
Areas to Visit		
Description of Activities		
College And Courses Affiliated With This Trip		

Please, answer the following questions. Attach any supporting documents when emailing your completed Travel Exemption Request form to itr.admin@usask.ca.

Understanding of Risks

1. Assess the severity and probability of risks in relation to your destination country and proposed activities. Discuss the nature and degree of risk to your health and safety. What are the safety protocols at host institution?

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2. Explain the recommendations of the [Global Affairs Canada](#) with respect to your destination country and specific locations to be visited.

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Preparation

3. How will you prepare yourself for the probable risks and what precautions will you take to address the risks associated with international travel to this specific country?

4. Provide an emergency plan for your trip.

Criticality of Activities

5. Assess the associated risks in relation to potential benefits and discuss if the proposed activities could be conducted in another location. Provide alternatives.

Background

6. Discuss your previous travel experience, the safety risks you have encountered in the past and your ability to cope with unexpected events and threatening situations.

I hereby verify that the information provided above is correct to the best of my knowledge.

Office use only

Date received:

Reviewed by:

NOTE: The travel exemption request is processed by the Dean of the affiliated college. If the request is supported by the Dean, the exemption request will be forwarded to the Provost and Vice-President (Academic) for a final decision. There is no appeal if the Dean does not support the request.

Contact Information

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Email: itr.admin@usask.ca ■ Website: students.usask.ca/issac ■ Tel: 306-966-4925 ■ Fax: 306-966-7824