**Course Innovation Community (CIC) Application**

**Deadline for applications – March 15, 2021**, with notification of acceptance by March 31, 2021.

Questions about the program or application process should be directed to:

[Susan Bens](mailto:susan.bens@usask.ca), Gwenna Moss Centre for Teaching and Learning

**Instructions to Applicants**

***For Instructors:***

Selected applicants to the Course Innovation Community (CIC) will teach a large enrollment course (70 student minimum, either remote, in-person, or blended) in either the fall of 2021 or the winter of 2022.

*Please note:* Courses are not eligible for CIC if currently in development or redevelopment with DEU.

Selected applicants will be available for the scheduled WebEx CIC sessions ([see website](https://teaching.usask.ca/events/courses-workshops/course-innovation-community.php))

Please submit the following by email to [susan.bens@usask.ca](mailto:susan.bens@usask.ca)

* This form, completed
* Syllabus (or equivalent for new course)
* Letter of support from the appropriate academic unit leader

***For Academic Unit Leaders:***

Selected applicants to the CIC will be allotted a $3,000 fund transfer to their home unit. Academic unit leaders writing letters of support must indicate how the funds will be used in support of teaching and learning for this course or for other large enrolment courses in this program. Examples may include:

* TA support
* materials, equipment, licenses relevant to teaching and learning
* scholarship of teaching and learning-related research support
* travel and conference support for the applicant
* stipend or transfer to the applicant, etc.

**Application checklist:**

\_\_ Course will be taught by the applicant in fall 2021 or the winter of 2022

\_\_ Course is **not** in development or redevelopment with DEU

\_\_ Course will enrol at least 70 students in fall 2021 or winter 2022

\_\_ Application form

\_\_ Current Syllabus, if available

\_\_ Letter of support including intended use of funding

**Application Form for Course Innovation Community**

*Deadline for applications: March 15, 2021*

*Send to:* [*susan.bens@usask.ca*](mailto:susan.bens@usask.ca)

**Applicant Information:**

Name

Position (indicate faculty role or sessional instructor)

College

Department

Email

Campus Phone

**Course Information:**

1. When will you be teaching this course during the 2021-2022 academic year? Fall 2021 \_\_\_\_ Winter 2022 \_\_\_\_
2. What is the projected enrolment of this course in the term(s) you indicated you are teaching the course? \_\_\_\_
3. Please attach the most recent syllabus for this course.
4. If the course is newly approved at the U of S and/or no syllabus is available, please answer the following questions to the best of your ability:

* Working title of the course
* Working catalogue description for the course
* Draft course level learning outcomes
* Indicate 100-level, 200-level, 300-level, 400-level
* Indicate pre-requisite courses, if any
* Indicate whether this course is required or an elective for students
* Indicate lab or tutorial or other formats like field trips or on-line modules

**Interest in the Course Innovation Community:**

1. Why do you want to be part of the Course Innovation Community? Include in your answer ways this may benefit your teaching, students’ learning, program requirements, etc. (250-word limit)
2. What do you see as the biggest challenges that you face teaching this course? (100-word limit)
3. What would you bring to the learning of your peers if you become part of this community? (100-word limit)

**Agreement with CIC Requirements:**

The applicant agrees that if this application is successful, they will:

* Attend all sessions. ([See schedule](https://teaching.usask.ca/events/courses-workshops/course-innovation-community.php))
* Produce a new or revised course design for a 70+ learner course as evidenced by a course syllabus and blueprint that must be submitted prior to the start of the course
* Create a reflective piece, written or otherwise, related to the course and will share it with the CIC at the final session in either January or May 2022
* Any new materials created for this course, such as a lab manual, or other materials shared with students will be released under an open license, unless a compelling reason exists to not release materials under these terms

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

**Academic Unit commitment:**

The home unit agrees that if this applicant is selected, the unit will:

* Administer the funds as indicated in the letter of support, if changes are needed the home unit will consult with the GMCTL on plans for repurposing to ensure consistency with broad principles for support to teaching and learning of the CIC
* Report on use of the funds by December 2022

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_